Setting Up SeaMonkey[®] (Based on version 1.1 for Mac and Windows)

Technical Manual: Configuration and Setup

Document Updated: 2/07

Note: SeaMonkey is an integrated application that includes the browser, email client, Web authoring tool and chatting. It is the successor to Mozilla, and offers much of what used to be in Netscape before that application was scaled down to include just the browser. This manual covers both Mac OS X and Windows. The directions are essentially the same, with minor differences in the way dialog boxes are labeled and used.

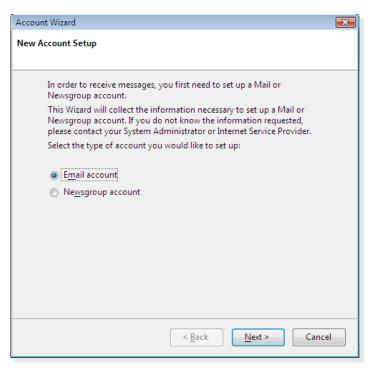
Setting Up SeaMonkey Mail

- 1. To set up your mail account, open SeaMonkey's Mail & News feature from the Window menu.
- 2. Select File / New / Account, which will open the New Account Wizard.

Note: The first time you open Mail & News, a Local Folders-Sea Monkey folder will open, and you will be able to click Create a new account to begin the setup process.

3. Select Add Account button, which will open the Account Wizard.

To continue the setup process, navigate through the following windows in the setup wizard:



- 4. In the New Account Setup window, click the Email account button and click Next to continue (you can always click Back to recheck your entries). On a Mac, these buttons are indicated by left and right arrows.
- 5. In the Identity window, enter the following:
 - Your Name—Enter your real name or the company name.

Account Wizard	×
Identity	
Each account has an identity, which is the information that identifies you to others when they receive your messages.	
Enter the name you would like to appear in the "From" field of your outgoing messages (for example, "John Smith").	
Your Name: My Name	
Enter your email address. This is the address others will use to send email to you (for example, "user@example.net").	
Email Address: myname@mydomain.com	
< <u>B</u> ack <u>N</u> ext > Cano	el

- Email Address—Enter the address from which your • email will come, such as myname@mydomain.com.
- In the Server Information window, enter the following:
 - Select the POP checkbox as the type of server. ٠
 - Incoming Server—Enter pop.emailsrvr.com as your incoming server.

Note: If you have several email accounts and want all your

Account Wizard	X
Server Information	
Select the type of incoming server you are using.	
<u>●</u>	
Enter the name of your incoming server (for example, "mail.example.net").	
Incoming Server: pop.emailsrvr.com	
Check this checkbox to store mail for this account in the Local Folders Global Inbox. Otherwise the account appears as a top-level account and its mail is stored in its own directory.	
Use Global Inbox (store mail in Local Folders)	
Enter the name of your outgoing server (SMTP) (for example, "smtp.example.net").	
Outgoing Server: smtp.emailsrvr.com	
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messages to go into a single Inbox, check Use Global Inbox. Otherwise, you can leave this setting unchecked.

If an Outgoing Server box appears, enter, under SMTP server: *smtp.emailsrvr.com.* If you have already configured an outgoing server for a previous account, this dialog will be bypassed.

Note: If the Outgoing Server field is not displayed, there will be a default server listed, one you've previously established, which SeaMonkey will use instead.

- 7. In the User Names window, do the following:
 - Incoming User Name—Enter your username, such as myname@mydomain.com.
 - Outgoing User Name—Repeat your username, such as myname@mydomain.com, which is required for the server to authenticate your account when sending messages.
- 8. In the Account Name window, enter a descriptive name for your email account, such as Work Account, Home Account, or something similar.
- 9. The Congratulations window will display all the settings you've entered. Please review everything to make sure it's correct. To make any changes, click the Back button to review previous settings and correct the settings as needed. The Download messages now checkbox, selected by default, will retrieve your messages when you complete the setup process.
- 10. Click the Finish to store your settings.

Changing Outgoing (SMTP) Servers

If you experience trouble sending mail, it is likely that your ISP is blocking the default Port 25; this is a very common process that's designed to protect the service from spammers. To fix this problem, follow these steps:

- 1. Select Edit / Mail & Newsgroup Account Settings.
- Click the Outgoing Server (SMTP) link, select your account and press Edit. Enter port number 587.

Assigning SSL Secure Server Settings

bescription.	Outgoing Server
Server Name:	smtp.emailsrvr.com
Port:	587 Default: 25
- ose name	and password
	e: myname@mydomain.com
User Nam	e. Inyname@mydomam.com
User Nam Use secure co	

The SSL protocol allows you to send and receive secure mail messages to and from your email server. The setting, though, doesn't apply to your messages once they leave the email server.

- 1. To send messages over a secure connection, select Edit / Mail & Newsgroup Account Settings.
- 2. Select and expand your mail account, located in the left sidebar pane.

- 3. Click the Server Settings link.
- 4. Check the Use secure connection (SSL) box.
- 5. Take note of the server type displayed in the Server Type area. Enter the secure server name, *secure.emailsrvr.com* and confirm the default port number is 995.
- 6. Click the Outgoing Server (SMTP) link, located in the left sidebar pane.
- 7. In the Use secure connection section of the dialog box, click the SSL button.

 Local Folders Disk Space 	Server Settings
Junk Settings	Server Type: POP Mail Server
▼ myname@mydomain.com	Server Name: secure.emailsrvr.com Port: 995 Default: 995
▼ myname@mydomain.com Server Settings Copies & Folders Composition & Address Disk Space Junk Settings Return Receipts Security Outgoing Server (SMTP)	User Name: myname@mydomain.com Security Settings Use secure connection: Never OTLS, if available TLS OSSL Use secure authentication Server Settings Check for new messages at startup Check for new messages every 10 minutes Automatically download new messages Fetch headers only Leave messages on server For at most 7 days
	Until I delete them
	Empty Trash on Exit Advanced
Add Account	Local directory:
Set as Default	/Users/gene/Library/Mozilla/Profiles/default/573wqcgh.slt/M Browse
Remove Account	
Help	Cancel OK

- 8. Enter the secure server name, secure.emailsrvr.com.
- 9. Confirm the default port number, which may be either 465 or 587.
- 10. Be sure that the Use name and password box is checked and that your email address appears in the User Name box.
- 11. Click the OK button to complete the setup process.

Note: Some ISPs do not allow their customers to use third-party SMTP servers. If you encounter this problem, you will need to use the ISP's outgoing servers instead for the messages you send.

Leaving a Copy of Messages on the Server

- 1. To leave a copy of messages on the server, select Edit / Mail & Newsgroup Account Settings.
- 2. Select and expand your POP mail account, located in the left sidebar pane.
- 3. Click the Server Settings link.
- 4. Check the Leave messages on server box.
- 5. To avoid exceeding your account's storage limits, indicate whether the server should delete messages after a certain number of days, or if the server should delete messages when you manually delete or move them from the Inbox.
- 6. Click the OK button to complete the setup process.